

The regular meeting of the Villenova Town Board held Nov. 4, 2020 at 1088 Butcher Road, South Dayton NY was called to order by Supervisor Park at 7:00PM after the Pledge to the Flag.

Present: **Yvonne Park** - **Supervisor**
 Keith Butcher - **Councilmember**
 Nathan Palmer - **Councilmember**
 Donald Chase - **Councilmember**

Absent: **Sarah LoManto** - **Councilmember**

Others Present:

Doug Rumsey - **Highway Superintendent**
 Donald Michalak - **Town Attorney**
 Sue Palmer - **Resident**
 Jen Dye - **VBA Treasurer/Resident**
 Dan DiStasio - **Resident**
 Tina Graziano - **Resident**

Recording Secretary:

Julie Goodway - **Town Clerk**

***A **MOTION** was made by Nathan Palmer and seconded by Keith Butcher WHEREAS, minutes of the Oct. 14, 2020 meeting be accepted as presented by Town Clerk Goodway.

Adopted: **Park** - **aye**
 Butcher - **aye**
 Palmer - **aye**
 Chase - **aye**
 LoManto - **absent**

Reports:

Town Clerk – Received and disbursed a total of \$222.00; presented a check in the amount of \$196.00 to the Supervisor for the portion of town fees collected.

Justice – Received and disbursed \$475.00; presented a check to the Supervisor 11/02/2020.

CEO – Written report issued, copies presented to the board.

Highway Superintendent – Presented the board with procurement documentation regarding parts he will need that exceed the spending guidelines of the office of superintendent. Items are as follows:

- 1 – PTO adapter
- 2 – Motor oil
- 3 – Cylinder for the Paystar to lift the plow

***A **MOTION** was made by Nathan Palmer and seconded by Keith Butcher WHEREAS procurement paperwork is in order and reviewed by the board; the Board HEREBY authorizes the purchase of the PTO adapter, motor oil and cylinder at a cost not to exceed the figures on the procurement documents.

Adopted: **Park** - **aye**
 Butcher - **aye**
 Palmer - **aye**
 Chase - **aye**
 LoManto - **absent**

Highway report continued; informed the board he will need to purchase new tires for the loader and a cutting edge, he is simply preparing the board because these will be expensive items. The red dump truck is down, most likely a computer system issue. The Shared Services agreement was presented and executed. The Supervisor will return it to the proper agency.

A thank you to Doug Rumsey for cleaning up out back of the building, for installing the new light in the town hall and installing the walkway in time for elections. This enabled voters to enter and exit separate doors for socially distancing.

Supervisor's Report: paid all bills, deposited funds, and provided copies of the financial statement as prepared by Bahgat & Laurito Bahgat.

***A **MOTION** was made by Yvonne Park and seconded by Keith Butcher WHEREAS the town was previously notified by the court the books were ready for audit, Yvonne Park and Donald Chase be appointed by the board to audit the court books on November 19, 2020 at 10am in the Town Hall.

Adopted: **Park** - **aye**
 Butcher - **aye**
 Palmer - **aye**
 Chase - **aye**

LoManto - absent

***A MOTION was made by Donald Chase and seconded by Nathan Palmer WHEREAS General Vouchers #101-110 totaling \$6,216.74 and general prepays #60-65 totaling \$6,765.67 and Highway Vouchers #134-140 totaling \$12,334.74 were submitted, reviewed and approved for payment.

Adopted:
Park - aye
Butcher - aye
Palmer - aye
Chase - aye
LoManto - absent

***A MOTION was made by Keith Butcher and seconded by Donald Chase to accept all department head reports as given.

Adopted:
Park - aye
Butcher - aye
Palmer - aye
Chase - aye
LoManto - absent

***A MOTION was made by Yvonne Park and seconded by Nathan Palmer BE IT HEREBY RESOLVED, the Villenova Town Board does hereby nominate Jack Lee Ellis to the position of South Dayton Fire District Commissioner for a term of 5 years commencing on 01/01/2021 and ending on 12/31/2025. By order of this motion The Villenova Town Board does empower Linda Miller, Secretary to the South Dayton Fire District; to cast a vote for the appointment of Jack Lee Ellis.

ROLL CALL:
Yvonne Park -aye
Donald Chase -aye
Nathan Palmer -aye
Keith Butcher -aye
Sarah LoManto -absent *****MOTION CARRIED**

With proof of publication having been presented, it is noted only 1 bid was received for the brine tank.

Attorney Michalak states the bid is from Nate Palmer in the amount of \$100.00.

***A MOTION was made by Keith Butcher and seconded by Donald Chase to receive and accept the bid from Nate Palmer for the surplus brine tank in the amount of \$100.00.

Adopted:
Park - aye
Butcher - aye
Palmer - abstained
Chase - aye
LoManto - absent

***A MOTION was made by Yvonne Park and seconded by Donald Chase at 7:20PM to close the regular meeting of the board and proceed with a Public Hearing regarding the 2021 Preliminary Budget.

Adopted:
Park - aye
Butcher - aye
Palmer - aye
Chase - aye
LoManto - absent

Comments regarding the Preliminary 2021 Budget:

Jen Dye – Villenova Burial Association thanked the board for previous donations made to the association and asked for continued support. The donations help to offset the cost of mowing at the Villenova Cemetery. Supervisor Park explained the cut in the cemetery line, along with other lines, and that those cuts were necessary in order to stay below the tax cap. While Jen Dye understands this she asks they consider increasing that line in the future.

No other questions or comments were voiced.

***A MOTION was made by Yvonne Park and seconded by Nathan Palmer at 7:25PM to close the Public Hearing and reconvene the regular meeting of the Board.

Adopted:
Park - aye
Butcher - aye
Palmer - aye

Chase - aye
LoManto - absent

***A MOTION was made by Keith Butcher and seconded by Nathan Palmer WHEREAS the Preliminary Budget having been presented and no changes made, IT IS HEREBY RESOLVED the 2021 Preliminary Budget become the final adopted 2021 Budget.

**General Appropriations \$272,879., less estimated revenues \$58,400., less unexpended balance –
General Amount to be raised by taxes - \$184,479.00.**

**Highway Appropriations \$572,460., less estimated revenues \$200,500., less unexpended balance \$84,000.,
Highway Amount to be raised by taxes - \$317,960.00.**

South Dayton Fire District Amount to be raised by taxes - \$105,902.00.

Salaries are as follows:

Supervisor - \$8,000.00
Councilmember's - \$1,000.00 – each (4 members)
Highway Superintendent - \$38,760.00
Justice - \$3,876.00
Town Clerk/Tax Collector - \$13,872.00
Assessor - \$9,180.00
Code Enforcement Officer - \$8,000.00

The remainder of the adopted 2021 budget can be found in its entirety in the front of the minute book.

No further public comments and no other business before the board;

***A MOTION was made by Nathan Palmer and seconded by Keith Butcher to adjourn meeting at 7:34PM.

Adopted: Park - aye
Butcher - aye
Palmer - aye
Chase - aye
LoManto - absent

Respectfully Submitted,
Julie Goodway
Villanova Town Clerk