

The regular meeting of the Villenova Town Board held Feb. 12, 2020 at 1094 Butcher Road, South Dayton NY was called to order by Supervisor Park at 7:00PM after the Pledge to the Flag.

**Present:**        **Yvonne Park**            - **Supervisor**  
                      **Sarah LoManto**        - **Councilmember**  
                      **Keith Butcher**         - **Councilmember**  
                      **Nathan Palmer**        - **Councilmember**  
                      **Donald Chase**         - **Councilmember**

**Others Present:**  
                      **Doug Rumsey**            - **Highway Superintendent**  
                      **Donald Michalak**       - **Town Attorney**  
    - **Residents – see sign in sheet**

**Recording Secretary:**  
                      **Julie Goodway**        - **Town Clerk**

\*\*\***A MOTION** was made by Nathan Palmer, seconded by Donald Chase WHEREAS, minutes of the Jan. 15, 2020 meeting be accepted as presented by Town Clerk Goodway.

**Adopted:**        **Park**                - **aye**  
                      **LoManto**            - **aye**  
                      **Butcher**            - **aye**  
                      **Palmer**             - **aye**  
                      **Chase**              - **aye**

**Reports:**

**Town Clerk** – Received and disbursed a total of \$126.00 and presented a check to the Supervisor in the amount of \$93.38 for the portion of town fees collected. The total property tax levy has been made to the Supervisor; the South Dayton Fire District tax levy has been paid. Tax season thus far has gone well. A discussion regarding the imposition of a late fee be added to the town/county taxes to recover part of the cost of second mailings postage and printing of the tax bills.

\*\*\***A MOTION** was made by Sarah LoManto, seconded by Nathan Palmer WHEREAS the Town Board of the Town of Villenova, Chautauqua County RESOLVES to impose a late fee of \$2.00 to be added to the taxes, to cover the cost of mailing of such notice under section 987(1) of the NYS Real Property Tax Law. This fee cannot be waived; it becomes part of the total amount due with applicable interest charges.

**Adopted:**        **Park**                - **aye**  
                      **LoManto**            - **aye**  
                      **Butcher**            - **aye**  
                      **Palmer**             - **aye**  
                      **Chase**              - **aye**

**Justice** – No calendar call in January. However \$100.00 was collected and a check to the Supervisor was provided. The clerk reports receiving the Justice Grant applied for. A direct deposit will be made by NYS between February and April.

**Supervisor** – Distributed copies of the financial report as prepared by Bahgat & Laurito Bahgat. All deposit have been made, payroll met, paid the bills from last meeting.

\*\*\***A MOTION** was made by Sarah LoManto, seconded by Donald Chase WHEREAS Abstract #2 General Vouchers #18 – 28 totaling \$10,840.49 with General Prepays #5-9 totaling \$6,664.74 and Highway Abstract #2 Highway Vouchers #10 -23 totaling \$30,134.86 were submitted, reviewed and approved for payment.

**Adopted:**        **Park**                - **aye**  
                      **LoManto**            - **aye**  
                      **Butcher**            - **aye**  
                      **Palmer**             - **aye**  
                      **Chase**              - **aye**

\*\*\***A MOTION** was made by Keith Butcher, seconded by Nathan Palmer to accept all department head reports as given.

**Adopted:**        **Park**                - **aye**  
                      **LoManto**            - **aye**  
                      **Butcher**            - **aye**  
                      **Palmer**             - **aye**  
                      **Chase**              - **aye**

\*\*\***A MOTION** was made directing the clerk to publish notice in the official paper, the Town will be accepting

sealed bids for the mowing of its 4 town cemeteries, and this bid will also include the yard at the town hall. Bids will be opened and read at the next regular meeting of the board, March 11, 2020 at 7:10PM.

**Adopted:**      **Park**            - aye  
                      **LoManto**       - aye  
                      **Butcher**        - aye  
                      **Palmer**         - aye  
                      **Chase**           - aye

**Highway Superintendent Doug Rumsey** – States his department has been busy with snow plowing, cleaning up the shop, he has collected bids for the purchase of a pickup, discussed the possibility of trading in the current pickup.

**Town Attorney, Don Michalak** interjected and reminded the board and highway superintendent of the requirements for posting such purchases considered as competitive bidding. The requirements of a proper bid package were discussed.

\*\*\*A MOTION was made by Yvonne Park, seconded by Sarah LoManto authorizing the Highway Superintendent to prepare and spec a 4 x 4 pickup. The board directs the highway superintendent to provide the specs to the town clerk, and by order of the same motion, directs the town clerk to publish notice in the official town paper. Sealed bids only will be received until 12:00PM March 10<sup>th</sup>, 2020 . Bids must be in a sealed envelope and clearly marked “Pickup Bid”. Bids will be received at the Town Hall or the Highway Building. Sealed bids will be opened at the next regularly scheduled meeting of the Villenova Board, March 11, 2020 at 7:15PM.

**Adopted:**      **Park**            - aye  
                      **LoManto**       - aye  
                      **Butcher**        - aye  
                      **Palmer**         - aye  
                      **Chase**           - aye

**Highway Superintendent Rumsey** continued with his report, currently the tractor hydraulics are in need of repair, sometime it became hot and “baked” the seals. He then discussed his desire to purchase a tractor to replace it and presented the board with several options that would include attachments such as broom, flail chopper. The board asked for alternatives before purchasing used equipment that may or may not be sound. They asked him to send the tractor out for estimates on making the necessary repairs. Rumsey notes he will approach Clyde Rodgers and ask for a quote on giving an estimate on repairing this piece of equipment.

\*\*\*A MOTION was made by Nathan Palmer, seconded by Sarah LoManto authorizing the highway superintendent to take the Kioti Tractor to Rogers & Son to obtain an estimate on repairs.

**Adopted:**      **Park**            - aye  
                      **LoManto**       - aye  
                      **Butcher**        - aye  
                      **Palmer**         - aye  
                      **Chase**           - aye

**Rumsey** continued with the windshield is broke on the pickup and the bearings in the back wheels need replacing.

**With all regular business completed, privilege of the floor was extended,**

**Barb Wise** addressed the board and pointed out a sign she has on display at the hall, it is from Gold Dollars Seed Corn, and she’s trying to find the history on it.

**Tina Graziano** – voiced her concerns regarding recent executive session at board meetings. She believes the board can’t be vague and simply state they are entering executive session to discuss personnel or contracts that the public has a right to know what they are discussing. She also states that kicking everyone except spouses out is improper. She wanted information on a solar project she believed the town was involved in and asked why there has been no mention of it, why hasn’t it gone to the zoning board?

**Nancy Huber** – addressed the board regarding her inability to obtain a certificate of occupancy on her home from the Code Enforcement Officer.

**With no further business**

\*\*\*A MOTION was made by Yvonne Park, seconded by Nathan Palmer to adjourn meeting at 7:58PM.

**Adopted:**      **Park**            - aye  
                      **LoManto**       - aye  
                      **Butcher**        - aye  
                      **Palmer**         - aye  
                      **Chase**           - aye

Respectfully Submitted,  
Julie Goodway  
Villanova Town Clerk

TOWN OF VILLENOVA

02/24/2020

TOWN OF VILLENOVA: Sign in sheet.

	NAME	ADDRESS
1.	Jerry Park	CT83 Forestville
2.	Lina Bignano	Wentworth Rd. Forestville
3.	Barb & Rich Wine	Hamlet
4.	J. D. Robinson	ROUND TOP FORESTVILLE NY
5.	Nancy Kueber	Round Top
6.	Susan Bairdson	Hamlet
7.		
8.		