

TOWN OF VILLENNOVA
1094 Butcher Road
South Dayton, NY 14138

December 28, 2020

Meeting opened at 1:30 PM by the Supervisor, at the Town of Villenova HW Building with the Pledge to the Flag.

Roll Call:

Yvonne Park, Supervisor

Nate Palmer – Councilman

Sarah LoMonto – Councilman

Keith Butcher – Councilman – Absent

Don Chase – Councilman – arrived 1:57 PM

Julie Goodway – Absent

Others present: Doug Rumsey HW Supt.

Don Michalak – Attorney

Dan DiStasio – new 2021 Councilman elect

Tina Graziano

Reorganization – see attached.

Motion by Nate Palmer, seconded by Sarah LoMonto to approved transfers. See attached. 3 Ayes. Carried.

By the Town of Villenova resolution made by Nate Palmer and seconded by Don Chase to approve an Amazon Business account with business credit card through Evans Bank with a program limit of \$1,000 for credit card holder – Doug Rumsey, HW Supt. A credit card policy will be enacted January 13, 2021 at our first regularly stated meeting. This policy will be annually reviewed and approved at our year end re-organizational meeting.

(With Yvonne Park, Supervisor, approval, with the stipulation to check all available

sources for best buy.) 4 Ayes, Carried.

Board approved HW requests as follows: According to HW 2021 Budget procurement work sheet.

Loader – 4 tires - \$4704.00

Loader – Cutting edges - \$1,365.34 with Bolts

Red International - \$3,990.97

Motion made by Yvonne Park seconded by Nate Palmer in agreement with Chautauqua County to spend HW funds. (Agreement signed)

3 Ayes, Carried.

Motion made by Sara Lomonto, seconded by Nate Palmer that our 2021 January meeting will be Wednesday, the 13th, at 7:00 PM at the HW building.

4 Ayes, Carried.

Budget Transfers and Modifications

12/28/20

General Fund

Budget Modification

Modify 2020 adopted budget by Increasing Revenue Line A3085 State Aid Court Grant by \$2,899 and increasing expenditure line A1110.41 Justices - Grant Exp. By \$2,899 for JCAP grant funds received

Budget Transfer

\$100 FROM A1990.4 Contingent Account
TO a5010.4 Supt. Highway Contractual

Highway Fund

Budget Transfer

\$6,501 FROM DA5130.41 Machinery Fuel
TO DA5140.4 Misc. Brush & Weeds Contractual

***A MOTION was made by Sarah LoManto, seconded by Nathan Palmer WHEREAS the following policies having been reviewed and adopted without change. (copies of these policies will be on file with the clerk)

- Town of Villenova Code of Ethics
- Town of Villenova Procurement Policy
- Town of Villenova Employee Handbook
- Town of Villenova Violence in the Workplace Prevention Policy
- Town of Villenova Sexual Harassment Policy
- Town of Villenova Schedule of Zoning Fees

Adopted:	Park	- aye
	LoManto	- aye
	Butcher	- absent
	Palmer	- aye
	Chase	- absent

***A MOTION was made by Sarah LoManto seconded by Nathan Palmer HEREBY designating the following:

Meeting dates and times	- 2nd Wednesday of each month at 7:00PM
Official Newspaper	- Dunkirk Observer
Official Depositor	- Evans National Bank - Forestville, NY
Branch	
Mileage reimbursement	- .45¢ per mile for official town business
Patriotic Observance	- South Dayton American Legion

Adopted:	Park	- aye
	LoManto	- aye
	Butcher	- absent
	Palmer	- aye
	Chase	- absent

***A MOTION was made by Nathan Palmer, seconded by Sarah LoManto to make the following appointments:

Highway Account Clerk - Yvonne Park
 Court Clerk - Julie Goodway
 Code Enforcement Officer - David Crossley
 Registrar - Julie Goodway
 Deputy Registrar (Sub Registrar's) - Colleen Goodway
 Deputy Town Clerk(s) -
 Historian - Barbara Wise
 Dog Control Officer - Kathie Dean
 Town Attorney - Donald Michalak

Adopted: Park - aye
 LoManto - aye
 Butcher - absent
 Palmer - aye
 Chase - absent

***A MOTION was made by Sarah LoManto, seconded by Nathan Palmer to set wages and pay schedule as follows according to the adopted 2021 Budget.

Town Supervisor	- \$8,000.00	- paid bi weekly
Councilpersons (4 each)	- \$1,000.00	- paid quarterly
Highway Superintendent	- \$38,760.00	- paid bi-weekly
Justice	- \$3,876.00	- paid monthly
Town Clerk/Tax Collector	- \$13,872.00	- paid bi-weekly
Court Clerk	- \$3,400.00	- paid bi-weekly
Assessor	- \$9,180.00	- paid bi-weekly
Registrar	- \$300.00	- paid annually
Historian	- \$300.00	- paid annually
Dog Control Officer	- \$2,000.00	- paid monthly
Code Enforcement Officer	- \$8,000.00	- paid monthly
Attorney	- \$6,630.00	- paid monthly
Attorney fee for exceeding 80 hours	- \$75.00/per hour	- paid monthly
Highway employees according to the NYS Teamsters contract		- paid bi-weekly

Adopted: Park - aye
 LoManto - aye
 Butcher - absent
 Palmer - aye
 Chase - absent

***A MOTION was made by Sarah LoManto, seconded by Nathan Palmer authorizing the Highway Superintendent to enter into agreement with Chautauqua County to spend Item 1 monies.

By order of the same motion

Be it further RESOLVED, the Town Board hereby authorizes expenditure by Superintendent of Highways without Prior Town Board Approval,

WHEREAS, Section 142, Subd. 1(a) of the Highway Law authorizes the town board to adopt a resolution permitting the town superintendent of highways to purchase equipment, tools and implements without prior approval of the town board in an amount to be fixed by it from time to time; and

WHEREAS, it is determined by the Board to be reasonable and proper and in the best interest of the efficient functioning of the Highway Department that the Town Superintendent of Highways of the Town be granted permission to purchase such items without its prior approval in an amount not to exceed \$2000.00.

Now, Therefore, Be it Resolved, that the Town Superintendent of Highways be and he/she hereby is authorized to spend an amount not in excess of \$2,000.00 for the purchase of equipment, tools, and implements without the prior approval of the Board; and

Be It Further Resolved, that the authorization hereinabove granted shall be construed as meaning that the total amount of all such items purchased by the Town Highway Superintendent shall not exceed the amount of \$2,000.00 in the fiscal year 2019.

Adopted:	Park	- aye
	LoManto	- aye
	Butcher	- absent
	Palmer	- aye
	Chase	- absent

***A MOTION was made by Yvonne Park, seconded Nathan Palmer as follows:

WHEREAS, Local Law No 4 of 2006 modifies the provisions of Town Law Section 27 providing that the town board may fix the salary of the Town Attorney for a specified number of hours, plus additional compensation to be computed on a hourly basis for additional services, it is

RESOLVED, that the salary of the Town Attorney is set to cover 80 hours, and services in addition thereto shall be compensated at \$75.00 per hour. In addition, such zoning or other matters in which the applicant is obligated to pay the fees of the town for legal, engineering and/or other services, shall be separate additional compensation at such full hourly rate as applies.

ROLL CALL:	Park	- aye
	LoManto	- aye
	Butcher	- absent
	Palmer	- aye
	Chase	- absent

Don Chase was thanked for his many years as Councilman and for filling in for the town when needed.

Privilege of the floor.

Meeting Adjourned by Sarah LoMonto, seconded by Nate Palmer at 2:30 PM 4 Ayes,

Carried.

Respectfully submitted, Yvonne Park
Town of Vilenova